

TANZANIA ATOMIC ENERGY COMMISSION

P.O. BOX 743, ARUSHA TANZANIA



TEMPORARY EMPLOYMENT

The Tanzania Atomic Energy Commission (TAEC) is Government Institution established under the Atomic Energy Act No. 7 of 2003. The Commission has been mandated to regulate and supervise the use of Atomic Energy and Nuclear Technology so as to protect workers, patients, the public and the environment from harmful effects of both Ionizing and Non-Ionizing Radiation.

TAEC invites applications from suitably qualified, self-motivated and hardworking Tanzanians to fill the following vacant posts:

Position: Estate Management Officer (Clerk of Works) 2 Posts

Qualification and Requirements

- Holders of a minimum of an Upper Second Honours Degree in Civil Engineering, Building Economics, Architectural Studies or equivalent from a recognised Institution.
- Candidate must be registered as graduate Engineer, Quantity Surveyor, Architecture with the relevant body. Registered as professional will be an added advantage.
- A working experience of at least 3 years in a reputable Institution.

Duties and Responsibilities

- i. To supervise maintenance and cleaning of Institutes properties and grounds.
- ii. To examines bills of quantities
- iii. To ensure building works is carried out in accordance to detailed drawings and specifications.
- iv. To carry out a thoroughly inspection of material to be used in the construction works eg cement, steel bars and aggregates.
- v. To carry out a thorough inspection of workmanship. Must be able to detect workmanship and material that do not conform to the contract standards.
- vi. To carry out detailed reporting and recording of the following: -
 - a) Labour force at site
 - b) Weather conditions
 - c) Plant and machinery on site
 - d) Visitors to site
 - e) Drawing received
 - f) Material received at site
 - g) Instructions issued at site
 - h) Details of significant events
- vii. To carry out/witness all tests required/ stated in the contract.
- viii. To ensure that health and safety regulations are observed on site eg labours have safety gear, adequate toilets, and clean drinking water.

Duration of employment: One year (12months)

Duty station

- Dar es Salaam
- Dodoma

Note: The applicant must state clearly the duty station applied for. Failure to do so the application will not be considered.

Salary: A package as per government laws.

All interested candidates should send their **application letter, Curriculum Vitae, academic and professional certificates** via the following address:

The Director General,
Tanzania Atomic Energy Commission,
P.O. Box 743,
ARUSHA
TANZANIA

Deadline for receiving application will be **27th April, 2021 03:00pm.**

Issued on 20th April, 2021